



Registered Charity Number: 1149988

Fighting poverty in Lawra, Upper West Ghana

www.ateghana.org

SNAP Project Leader

Full Job Description

The Organisation

ATE is a non-governmental organisation that was founded in 2012 to alleviate poverty in Lawra District in the Upper West Region of Ghana, through programmes which support access to education, enterprise, and provide support to disabled children and their families. We are currently looking for the right person to join our small, hardworking team, in an exciting new role to drive forward our Special Needs Awareness Programme (SNAP).

The Project

ATE's Special Needs Awareness Program (SNAP) works to improve the lives of families of children living with special needs. Through raising awareness, providing basic health-care and education, and running monthly workshops, we work to reduce stigma, increase access to services and enable disabled children to be included and enabled to contribute to their community. In 2018, ATE plans to significantly improve its provision for disabled children. Your role will be crucial and rewarding in making sure children with disabilities in Lawra have access to play and opportunities for education, inclusion and appropriate care.

More information about SNAP can be found at our website at <http://ateghana.org/s-n-a-p/>

The Role

We are looking for a passionate, well-organised, fluent Dagaree speaker to become ATE's SNAP Project Lead. This brand new position will include managing the SNAP Committee, coordinating monthly SNAP group meetings, community outreach work, and advocating for the rights and needs of disabled children and their families. The SNAP Project Lead will also be responsible for developing and running the new purpose-built SNAP Centre and the development of resources and activities for child-centred, sensory play. The right candidate will need to have great sensitivity, integrity, and drive in handling individual case work to support disabled children in to school, to access specialist medical support, and to enjoy their rights free from discrimination.

The role will be based in Lawra at the ATE SNAP Centre with travel within the district to rural areas. The role is full time, including some work at weekends, with a competitive salary. You will need to have a valid motorbike licence and your own motorbike.

You must:

- Have experience of working with; children aged 1-18 with a range of disabilities and needs, vulnerable families and other stakeholders
- Be reliable, adaptable, motivated, patient, understanding and empathetic

- Have a strong work ethic and be able to work on your own, as well as part of a team
- Have leadership qualities, enthusiasm and the ability to motivate others
- Have experience of advocacy, development of workshops and play schemes
- Be willing to travel to carry out interventions and community outreach
- Have excellent organisational, planning, record-keeping and reporting skills
- Be an excellent and diplomatic communicator, with a range of stakeholders
- Follow best practice guidance regarding safeguarding
- Have a strong belief in equality and promote inclusion at all times, with a non-judgemental attitude
- Have good IT Skills
- Report any significant issues, notifiable events or concerns immediately to your manager
- Be extremely honest and responsible in handling money

To apply:

To make an application, please send a one page CV and one page covering letter to: Habib Albeboure, Ghana Operations Manager, at habibalbeboure06@gmail.com or provide a hard copy to Habib Albeboure in the Lawra ATE Office. If shortlisted for interview, you will be asked to bring original documents proving educational achievements and work experience.

We are only able to consider applications that meet the essential criteria and have a covering letter.

Closing Date for applications: 31st January 2018

Interview Date: 9th February 2018

